



## **VOLUNTEER ROLES AND DESCRIPTIONS**

### **First Aiders**

First Aiders work with the front of house stewards to ensure the safety and wellbeing of the audience, volunteers, and performers.

- assist ill or injured patrons, performers, and crew as needed
- provide appropriate first aid treatment with provided first aid kit
- calling emergency services as required

**To apply:** Please send your availability 10-11 June, along with details of First Aid certification to [stagehdfestival@gmail.com](mailto:stagehdfestival@gmail.com)

### **Front of House Stewards**

Front of House Stewards work with the First Aider and Venue Manager to oversee the wellbeing of the audience.

- responding to general audience questions regarding programming
- maintaining clean area within vicinity of stage and confines of the audience bank
- communicating with stage manager regarding safety and security of patrons and venue
- reporting all potential and actual health and safety matters including accidents
- assisting with patron evacuation in the event of an emergency
- other duties as assigned by the venue manager

**To apply:** Please send your availability 10-11 June to [stagehdfestival@gmail.com](mailto:stagehdfestival@gmail.com)

### **Stagehands**

Stagehands work with the backstage team to assist performing groups with getting in and out of the performance venue and facilitating communication between stage management and performers.

- setting up and/or strike of technical equipment including, but not limited to, sound system and lighting
- loading performance equipment in and out of the venue
- assisting performers backstage and overseeing entrances and exits to the backstage area
- other duties as assigned by the stage manager or technician

**To apply:** Please send your availability 10-11 June, along with a covering letter detailing any relevant experience you may have, to [stagehdfestival@gmail.com](mailto:stagehdfestival@gmail.com).

## **ALL VOLUNTEERS**

Volunteer shifts will last no more than five and a half hours (5.5), and will include a 20 minute break. Refreshments will not be provided, so we recommend bringing your own meal/snack, and fluids to drink. Shifts will be at the following times.

### **Saturday 10 June**

First shift: **10:00 - 15:30**      Second shift: **15:00 - 20:00**

### **Sunday 11 June**

First shift: **10:00 - 15:30**      Second shift: **15:00 - 20:00**

Volunteers are not expected to make decisions or promises on behalf of StagEHd. Volunteers are not expected to perform duties off-site in relation to performing groups with which they have no pre-established affiliation.

First Aider, and Front of House volunteers should be 18 years of age or over. Volunteer opportunities for people aged between the ages of 16 and 18 are available but the activities are limited to Stagehands.

StagEHd will provide all volunteers a t-shirt to wear when in attendance at the Festival and to keep as a memento of the event. Volunteers will also be invited to the post-Festival networking event on Sunday evening.

StagEHd will happily provide proof of volunteering if required.

For further information, or to express your interest in volunteering, please email [stagehdfestival@gmail.com](mailto:stagehdfestival@gmail.com).